

# EURASIAN POLITICS & SOCIETY

Keynote Speakers

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Annual Conference  
20-21 March 2014  
at Karadeniz Technical University, Trabzon, Turkey  
Registration is now open online:  
Please visit [www.cesran.org/iepas](http://www.cesran.org/iepas)





1<sup>st</sup> Annual  
International Conference on

# EURASIAN POLITICS & SOCIETY

20-21 March 2014  
Trabzon/TURKEY

[www.cesran.org/iepas](http://www.cesran.org/iepas)

**Jointly Organized By**

CESRAN International

Keele University - School of Politics, International Relations & Philosophy

Karadeniz Technical University - Department of International Relations



## NOTES FOR PARTICIPANTS

### GENERAL

1. The 1<sup>st</sup> Annual International Conference on Eurasian Politics & Society is scheduled to be held at the Prof. Dr. Osman Turan Culture and Congress Centre at Karadeniz Technical University, Trabzon/TURKEY, from 20<sup>th</sup> to 21<sup>st</sup> March 2014. There will be consecutively four different sessions.

### SESSION SCHEDULE

2. Session plan will be announced later.

### REGISTRATION OF PARTICIPANTS

3. Participants attending the sessions are required to register and obtain conference badges in advance. For reasons of security, conference badges should be worn visibly at all times during the conference and at social functions.

#### a. Online Registration

4. All participants are kindly requested to register online via application form provided on the webpage of the event well in advance.

#### b. Badge Distribution

5. Participants are requested to register and obtain conference badges in advance of the opening of the session at the registration counter, Prof. Dr. Osman Turan Culture and Congress Centre, ground floor at the following hours:

Between 09:00 and 16:00 hours, every day from 20<sup>th</sup> to 21<sup>st</sup> March 2014.

6. The badges of the participants registered online can be collected at the registration counter by providing identification without filling in a registration form.

### IMMIGRATION REQUIREMENTS

7. According to the Immigration Bureau of TURKEY, nationals of the following countries or areas may enter and stay in TURKEY for a maximum period of 30 days without a visa. However, if the duration of stay is expected to exceed 30 days, an appropriate entry visa must be obtained in advance from Turkish diplomatic or consular missions. For detailed and updated information, please visit:

**Visa Information for Foreigners** <http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa>



**\*Countries whose citizens are allowed to enter Turkey with their national ID's**

Germany	Italy
Belgium	Turkish Republic of Northern Cyprus
France	Lichtenstein
Georgia	Luxemburg
The Netherlands	Malta
Spain	Portugal
Switzerland	Greece

**\*\*Countries whose citizens are allowed to enter Turkey with their expired passports**

Germany – Passports expired within the last year / ID's expired within the last year

Belgium - Passports expired within the last 5 years.

France - Passports expired within the last 5 years.

Spain - Passports expired within the last 5 years.

Switzerland - Passports expired within the last 5 years.

Luxemburg - Passports expired within the last 5 years.

Portugal - Passports expired within the last 5 years.

**\*/\*\*The information provided above is accurate as of the date of issuance of this note. All participants are advised to consult with the diplomatic mission/embassy of TURKEY in their respective country regarding the latest applicable immigration requirement prior to their departure.**

**WEATHER**

8. The March weather in Trabzon is usually warm and humid but also, sometimes, rainy. The conference rooms where the sessions are to be held are air conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

**HEALTH AND VACCINATION**

9. Prof. Dr. Osman Turan Culture and Congress Centre buildings are smoke-free areas. Smoking is permitted only in the designated areas outside of the building. Yellow fever vaccination is required for participants from countries where the disease is endemic,

and participants will have to present their yellow fever certificates at the Health Control Counter which is adjacent to the Visa-on -Arrival Counter, prior to proceeding to immigration at the airport. Participants are recommended to have had vaccinations against tetanus and food-borne diseases, such as hepatitis A and typhoid. First-aid and emergency medical service is available at the Medical Centre, in the same campus of Karadeniz Technical University, during weekdays.

### **FOREIGN CURRENCY DECLARATION**

**10.** Currency exchange facilities are available at hotels and at the Ziraat Bank at Karadeniz Technical University campus or you can check it online from Central Bank of the Republic of Turkey's website:

[http://www.tcmb.gov.tr/yeni/kurlar/kurlar\\_en.html](http://www.tcmb.gov.tr/yeni/kurlar/kurlar_en.html)

### **AIRLINE RESERVATIONS**

**11.** Many international airlines operate regular services to and from Trabzon. Participants are advised to secure their return bookings prior to their departure for Trabzon. If this is not possible, they should make firm return bookings immediately upon arrival in Trabzon.

### **HOTEL ACCOMMODATION**

**12.** The following hotel has been recommended due to its very close location to the conference building.

#### **KORU HOTEL**

**Address:** Karadeniz Technical University, Campus–TRABZON

**Position to the Conference Center:** Next Building

**Phone:** 0090 462 328 08 15 - 377 35 47

**Fax:** 0090 462 328 08 23

**E-mail:** koruotel@ktu.edu.tr

<http://teumi.ktu.edu.tr/rooms.html>

**13.** Participants are requested to complete and send the attendance-hotel reservation form online which will be delivered automatically to both the secretariat and the hotel. Any cancellations, postponements or other changes should be notified at least 48 hours in advance.

**14.** Before departure from Trabzon, participants are expected to settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, laundry room, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred



with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

#### **TRANSPORT FROM AND TO AIRPORT**

**15.** Participants should make their own transportation arrangements from Trabzon Airport to their respective hotels. Metered-taxi and bus services are readily available at the airport. Detailed information about Trabzon Airport can be found at <http://www.trabzon.dhmi.gov.tr/havaalanlari/home.aspx?hv=8>

#### **TRANSPORT TO ATTEND SESSIONS**

**16.** The hotel indicated in **paragraph 12** is located near to Prof. Dr. Osman Turan Culture and Congress Centre. Otherwise, participants would have to make their own transport arrangements for attending sessions.

#### **INTERNET SERVICES**

**17.** 7/24 Internet Service is provided within the Koru Hotel and the conference venue (Prof. Dr. Osman Turan Culture and Congress Centre).

#### **CATERING SERVICES**

**18.** Koru Hotel has cafeteria and restaurant and serves breakfast for its customers. The lunch and snacks during the coffee breaks will be provided by the Organization Committee.

#### **LOCAL TIME**

**19.** GMT+3 Hours

#### **ELECTRIC POWER**

**20.** The electric power supply in TURKEY is 220V.

#### **TAXES**

**21.** VAT rates: The standard rate is 18 percent, but rates vary between 1 and 18 percent.

- 8 percent VAT is applied to basic foods, medical products and books
- 1 percent VAT is applied to agricultural products, certain residential properties, newspapers and magazines

#### **TIPPING**

**23.** For meals at restaurants, it is customary to leave a 5 to 10% tip. Many high-end restaurant and hotels add a 10% service charge to the bill automatically. Please check the bill first or ask if service is included.